

Input Studio - Terms & Conditions

Payment:

1. a) Client agrees to pay for Studio time based on the current rates/promos in effect at the time of Booking. A Down payment of 30% will be required to reserve and confirm bookings, which is based and deducted from the quoted amount on the services the client requests to avail. Down payments are not refundable. Full payment of studio time to be paid no later than **24 hours** before session start.
- b) If the period of booking is exceeded for any reason, the client shall be charged an over time fee of £20 per hour (**Overtime fee**)
- c) Deposits will be forfeited on any cancellations of recording session and/or other services booked by the Client.
- d) In the occasion that the client has to cancel the session, the full amount of the session will be payable unless the client cancels the session within 48 hours of the beginning of the session.

Clients responsibility:

2. a) The client is responsible for the possession of the studio keys during dry hire sessions. If the client loses the keys, there will be a replacement fee of £50 paid by the client.

b) The client is responsible for locking up the studio whenever they leave the studio for any reason.

Failure to do so will incur in a £50 fine, payable by the client.

3. Client is responsible to make payments owed based on the quote or invoice provided by the studio representative. Any additional charges incurred must be paid at the end of the recording session. Any legal costs and attorney's fees required to collect payment for any services rendered will also be the Client's responsibility.

4. If the Client's project requires the service musicians or backup singers not offered by the Studio, the Client will care for arranging and paying said musicians or singers, independent of any arrangements through the Studio. The Studio will

not be responsible for the failure of employed 3rd party musicians (by the client) to be present for a session and/or miss their recording slot.

5. Client shall be responsible for any loss or damage to Studio property incurred by Client, employees of Client, guests of Client, or agents of Client, as a result of misuse, negligence, and/or carelessness.

The client is also responsible for the clients (or any guests) property, whilst on the premises.

6. The Client shall abide by the Studio Rules.

Noncompliance of these rules by the Client or a guest of the Client will be ground for removal of the party from the vicinity. This would also cause termination of agreements and possible loss of future contracts with the studio. The client will still be charged for the booked session to compensate for time loss, damages and inconvenience caused by the incident. Lastly, if things goes out of hand, we will seek help from police officers to address the situation.

7. The Client releases the Studio from any harm or damage that may occur to any Client's guests/ employed musicians or Client's equipment/ belongings at the period of their recording sessions; unless of which is not a direct result of the Studio's intentional or reckless conduct.

8. The Client agrees to allow their names, photos, and/or musical samples to be used on the Studio's website and/or for other platforms for promotional purposes. The Studio will not sell or allow downloads of the Client's music without prior agreement.

9. a) There is **no smoking or drug** taking anywhere within the studio premises. Please go outside In the provided smoking area, or onto the street if you wish to smoke. Failure to follow these rules will end immediate termination of session and cancelation of any upcoming sessions.

b) The client (or their guests) will have no open drinks near any studio equipment. This is to reduce

the chance of damage. If something is damaged because of this, then client has full financial responsibility to fix or replace damages.

10. The client shall be responsible for noise levels within the studio. High noise levels shall not be sustained for long periods of time. The company reserves the right to take such action as it deems appropriate to maintain tolerable noise level as per “the controls of noise at work regulations 2005”

11. The Client’s access to the Studio shall be limited to such areas of the Premises that are necessary for the Booking or as directed or permitted by the Company.

12. The Studio is not responsible for loss or damage of all recording media (stems, final mixes, and other media and storage devices) owned by Client, and left or stored in studio premises. They shall however endeavour to secure these items. But the in case of loss or damage of Client’s recording media due to wilful negligence, the Studio

shall take responsibility for replacement of equal or lesser value of the total cost of the media devices reported loss/damaged owned by Client. Note that we clear our computer at the end of every month.
Please make sure you bring a hard drive and take you session files with you.

Studio Responsibility:

13. If the Studio must cancel a session due to illness, emergencies or other reasonable cause, the Studio will reschedule the session at the earliest time possible convenient to address the Client's needs. If the Client nor the Studio can agree upon a date and time for a session, the Studio will refund the deposit. Such cancellation must be made within reasonable notice of 2 weeks, (or 48 hours if the session was booked within a week) from the scheduled Session.

14. (Hire With Engineer) Studio time includes setup time, breakdown time, and any breaks taken by the artist(s) or Sound Engineer. The Sound Engineer is

entitled to 15 minutes every 2 hours to relieve ear fatigue; one 30-minute meal break per session; and an additional meal break for sessions lasting longer than eight (8) hours.

15. (With Our Engineer) Each Recording Session, the Client's project files will be backed up to a hard drive. After such time, files may be permanently deleted unless other arrangements have been made. Files for ongoing projects will not be deleted. We insist that you bring your own hard drive to the session download the contents of your session daily.

16. The Studio will provide the services agreed upon based on the time requested by the Client. Additional services, such as mixing, mastering, creating additional tracks, and adding to or modifying tracks, etc; done on top of the agreed studio time will require additional fees.

Miscellanies:

17. This serves as the complete agreement between Client and the Studio, and may not be

changed, amended or terminated unless a written contract signed by both parties is present.

18. By paying the invoice (deposit or full payment), the client therefor agrees to these terms and conditions.